Northeast Alabama Community College

Truck Driving/CDL
Program Information
Northeast Alabama Community College

Located at: 138 Alabama Highway 35
Mailing: Post Office Box 159
Rainsville, Alabama 35986-0159
Telephone: 256-638-4418 or 256-228-6001
Workforce Development Fax: 256-228-7247
College Web site: www.nacc.edu

Workforce Development Web site: www.nacc.edu/opportunity

Important Notices:

- The contents of this information booklet is subject to change without notice and are not to be construed as a binding contract between Northeast Alabama Community College and any student or prospective student. There may be occasion when criteria in this publication may necessarily change due to the College’s governing authority, legislative mandates, or other unavoidable events.
- This program is a non-credit skills training program and will not result in college credit.
- NACC reserves the right to limit enrollment in, postpone, cancel, or change instructors and/or class locations when necessary.
- Should a class cancel due to insufficient enrollment, you will be notified by email or phone and will be given the option of receiving a refund of all payments made to the college or selecting another course or start date.
- Payment is due at time of registration. Registration is not complete until all financial obligations are met.
- Failure to attend a non-credit course does not constitute withdrawal. The NACC Skills Training Division must be notified.
- It is the official policy of the Alabama Community College System and entities under its control, including Northeast Alabama Community College, that no person shall be discriminated against on the basis of any impermissible criterion or characteristic, including, without limitation, race, color, national origin, religion, marital status, disability, gender, age, or any other protected class as defined by federal and state law. (ACCS Policies 601.02 and 800.00)
Program Entry Requirements

- Valid driver license
- At least 21 years of age for a Class A CDL
- Successfully pass a DOT physical
- Successfully pass a chain-of-custody drug screen
- Present an acceptable Motor Vehicle Report (MVR)

Expected Expenses

**Payable to the College Before Class Starts**

Tuition $3,000

**Payable to Outside Sources Before Class Starts**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOT Physical and Drug Screen</td>
<td>$150 (approximate)</td>
</tr>
<tr>
<td>Motor Vehicle Report</td>
<td>$5.75</td>
</tr>
</tbody>
</table>

**Payable to Various Vendors During Class**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDL Written Test</td>
<td>$25</td>
</tr>
<tr>
<td>CDL Learner’s Permit</td>
<td>$36.25</td>
</tr>
<tr>
<td>CDL Driver’s License</td>
<td>$66.25 (Class A)</td>
</tr>
<tr>
<td>Log Book</td>
<td>$3</td>
</tr>
<tr>
<td>Trucker’s Road Atlas</td>
<td>$35</td>
</tr>
<tr>
<td>CDL Manual</td>
<td>Free</td>
</tr>
</tbody>
</table>

Estimated Total Program Cost: $3,321.25

Download from [https://www.alea.gov/sites/default/files/inline-files/cdlmanual.pdf](https://www.alea.gov/sites/default/files/inline-files/cdlmanual.pdf)

Registration Steps

**Step 1 – Secure funding**

This program is funded with Workforce Innovation and Opportunity Act (WIOA) funding through June 2020. For that reason, WIOA-eligible students will be given admission priority. To see if you qualify for WIOA funding, please contact your local Alabama Career Center. Tell them you are interested in attending the CDL class at Northeast Alabama Community College. It is imperative that you follow through with all the career center requirements. Once you have been certified as WIOA-eligible, they will send you to NACC Skills Training Office to apply. If you are not WIOA-eligible, you may proceed with the program by paying the required tuition and fees.

**Step 2 – Apply for the Program**

You may apply for the program by visiting the Skills Training Office (located in room 118 of the Pendley Administration Building) at NACC. You may make an appointment or request registration information by calling 256-228-6001, ext. 2214 or emailing Julie George at georgej@nacc.edu.
Step 3 – Attend an Orientation Session
Orientation sessions are held each month for students interested in pursuing CDL training. At this orientation, you will learn the steps necessary for you to secure your spot in the training program. At the orientation session you will receive a list of requirements and your expected class start date. You must submit all items to the Skills Training Office at least seven days (but no more than 21 days) prior to your class start date.

Bring the following items with you:
- Social Security Card
- Driver’s License
- Tuition payment of $3,000

Step 4 – Complete Pre-Course Requirements
These items must be completed at least seven days before but no more than 21 days prior to the first day of class.
- Long Form DOT Physical - [Click this link to find a certified DOT examiner near you](#).
- Chain-of-Custody Drug Screen
- Motor Vehicle Report – Obtain a copy of your Motor Vehicle Report (MVR). Driver records may be purchased through the mail using the [Driver Record Request](#), using a credit card by phone at 334-242-4241, or in person at Department of Public Safety, 1115-A Church Street, Huntsville, AL 35801 (256-239-0682).

Email a copy of your physical and proof of drug screen to Julie George no later than 12:00 noon on the Monday before your class begins the following Monday. If all items required for your class are not received by that time your slot in the class will be given to someone else.

You will incur the other following expenses during class:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<td>CDL Written Test</td>
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</tbody>
</table>

2020 Orientation Schedule
All orientations will take place on the NACC camps in Workforce Development Building at 2:00 pm. Please plan to arrive by 1:50 pm. The orientation will last approximately 90 minutes. Please register for the orientation session by contacting Julie George at 256-228-6001, ext. 2214 or via email at [georgej@nacc.edu](mailto:georgej@nacc.edu).

- August 26
- September 23
- October 27
- November 18
- December 17
2020 Class Schedule
Students must apply for the program and will be notified of the class in which they are accepted. Classes scheduled for 2020 include:

- August 11 – September 4
- September 8 – October 2
- October 13 - November 6
- November 10 – December 4

Day Classes (Monday – Thursday, 10-hour days) Fridays of last week reserve for CDL Exam

Weekend Classes will meet on Saturdays from 8AM-6PM and Sundays from 8AM-5PM

To be determined.
Application for Truck Driving CDL Program

PLEASE PRINT NEATLY

| Full Name (as shown on your driver’s license) |  |
| Mailing Address |  |
| City, State ZIP |  |
| Date of Birth |  |
| Phone |  |
| Email Address |  |

**Which CDL do you wish to earn?**

___ Class A- Operate vehicles weighing more than 26,001 pounds that tow trailers or other vehicles weighing over 10,000 pounds.

___ Class B- Operate vehicles weighing more than 26,001 pounds that tow trailers or other vehicles that weigh less than 10,000 pounds.

___ Class C- Operate vehicles that can transport 16 or more people or vehicles that transport hazardous materials.

**Class Selection**

Please select if you’d like in the next available class or if you wish to attend a specific class. Place 1 beside your first choice, 2 beside your second choice, and 3 beside your third choice. If you would like to be considered for a weekend class, please select that option and we will notify you when weekend classes are scheduled to begin.

___ First Available Class

___ Weekend Class, May

___ September 8 – October 2

___ October 13 - November 6

___ November 10 – December 4