



*Southern Association of Colleges and Schools
Commission on Colleges*

INSTITUTIONAL SUMMARY FORM PREPARED FOR COMMISSION REVIEWS

GENERAL INFORMATION

Name of Institution Northeast Alabama Community College

Name, Title, Phone number, and email address of Accreditation Liaison

Brad Fricks

Director of Institutional Planning and Assessment and the SACSCOC Accreditation Liaison

256-228-6001 Extension *2330

fricksb@nacc.edu

Name, Title, Phone number, and email address of Technical Support person for the Compliance Certification

Lynde Mann

Secretary to the Director of Institutional Planning and Assessment and the SACSCOC Accreditation Liaison

256-228-6001 Extension *2230

mannl@nacc.edu

IMPORTANT:

Accreditation Activity (*check one*):

- Submitted at the time of Reaffirmation Orientation
- Submitted with Compliance Certification for Reaffirmation
- Submitted with Materials for an On-Site Reaffirmation Review
- Submitted with Compliance Certification for Fifth-Year Interim Report
- Submitted with Compliance Certification for Initial Candidacy/Accreditation Review
- Submitted with Merger/Consolidations/Acquisitions

Submission date of this completed document: September 2, 2014

EDUCATIONAL PROGRAMS

1. Level of offerings (Check all that apply)

- Diploma or certificate program(s) requiring less than one year beyond Grade 12
- Diploma or certificate program(s) of at least two but fewer than four years of work beyond Grade 12
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent designed for transfer to a baccalaureate institution
- Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent not designed for transfer
- Four or five-year baccalaureate degree program(s) requiring a minimum of 120 semester hours or the equivalent
- Professional degree program(s)
- Master's degree program(s)
- Work beyond the master's level but not at the doctoral level (such as Specialist in Education)
- Doctoral degree program(s)
- Other (Specify) _____

2. Types of Undergraduate Programs (Check all that apply)

- Occupational certificate or diploma program(s)
- Occupational degree program(s)
- Two-year programs designed for transfer to a baccalaureate institution
- Liberal Arts and General
- Teacher Preparatory
- Professional
- Other (Specify) _____

GOVERNANCE CONTROL

Check the appropriate governance control for the institution:

- Private (*check one*)
 - Independent, not-for-profit
Name of corporation OR
Name of religious affiliation and control: _____
 - Independent, for-profit *
If publicly traded, name of parent company: _____

- Public state * (check one)
 - Not part of a state system, institution has own independent board
 - Part of a state system, system board serves as governing board
 - Part of a state system, system board is super governing board, local governing board has delegated authority
 - Part of a state system, institution has own independent board

** If an institution is part of a state system or a corporate structure, a description of the system operation must be submitted as part of the Compliance Certification for the decennial review. See Commission policy "Reaffirmation of Accreditation and Subsequent Reports" for additional direction."*

**INSTITUTIONAL INFORMATION
FOR REVIEWERS**

Directions:

Please address the following and attach the information to this form.

1. History and Characteristics

Provide a brief history of the institution, a description of its current mission, an indication of its geographic service area, and a description of the composition of the student population. Include a description of any unusual or distinctive features of the institution and a description of the admissions policies (open, selective, etc.). If appropriate, indicate those institutions that are considered peers. Please limit this section to one-half page.

Northeast Alabama Community College (NACC) was created as one of 12 junior colleges by the Alabama State Legislature (Act No. 93, May 3, 1963). Situated on the Jackson-DeKalb County line, the institution was constructed on a 60-acre site donated in equal portions by the governing boards of Jackson and DeKalb Counties. NACC opened for classes in September 1965 as Northeast Alabama State Junior College, with an initial enrollment of 380 students. In 1992 the institution was designated a community college by the Alabama State Board of Education. Now, as one of the 26 institutions of the Alabama Community College System, NACC continues to serve its geographic service area of Jackson County, the northern half of DeKalb County, and a portion of Cherokee County, with enrollment, also, of students from neighboring counties in Alabama, Georgia, and Tennessee. Credit enrollment for the Fall 2013 semester was 2,836. The campus currently consists of 17 buildings situated on 117 acres. The institution's third president, Dr. David Campbell, was appointed by the Alabama State Board of Education in July 2001.

The mission of NACC is to provide accessible quality educational opportunities, promote economic growth, and enhance the quality of life for the people of Alabama. The mission includes the provision of general education at the freshman and sophomore levels to prepare students for transfer to senior institutions and career-technical programs to prepare students for employment upon completion of their programs. Another key component of the mission is the provision of community services to promote cultural and economic development.

The college has an open-door admission policy. Of the Fall 2013 credit enrollment (2,836), 23% of students were first-time freshmen, and 61% were women. Eighty-eight percent were White, 1.8% were African American, and 5.5% were Hispanic/Latino. Seventy-two percent were considered traditional college age (under age 25), and 8% were over 40. Approximately 83% percent were enrolled in a degree program: Associate in Arts – 12.8%, Associate in Science – 38.6%, Associate in Applied Science –31.6%.

2. List of Degrees

List all degrees currently offered (A.S., B.A., B.S., M.A., Ph.D., for examples) and the majors or concentrations within those degrees, as well as all certificates and diplomas. For each credential offered, indicate the number of graduates in the academic year previous to submitting this report. Indicate term dates.

Northeast Alabama Community College is authorized by the Alabama State Board of Education to grant the Associate in Arts, Associate in Science, and Associate in Applied Science Degrees. The Associate in Arts and Associate in Science degrees are intended for students planning to transfer to four-year institutions.

| Transfer Degrees | Number of Graduates Fall 2013-Summer 2014 |
|-------------------------|--|
| Associate in Arts | 29 |
| Associate in Science | 139 |

| Associate in Applied Science Degrees | Number of Graduates Fall 2013-Summer 2014 |
|---|--|
| Business Management and Supervision | 15 |
| Child Development | 12 |
| Computer Information Systems | 9 |
| Criminal Justice | 12 |
| Drafting and Design Technology | 6 |
| Emergency Medical Services | 4 |
| Engineering Technician | 10 |
| Industrial Electronics Technology | 9 |
| Industrial Systems (Maintenance) Technology | 32 |
| Medical Assistant | 20 |
| Nursing | 45 |
| Office Administration | 28 |
| Salon and Spa Management | 19 |

| Certificate Programs | Number of Individuals Receiving a Certificate Fall 2013-Summer 2014 |
|---|--|
| Criminal Justice | 12 |
| Drafting and Design Technology | 5 |
| Emergency Medical Services | 6 |
| Engineering Technician | 9 |
| Industrial Electronics Technology | 10 |
| Industrial Systems (Maintenance) Technology | 34 |
| Machine Tool Technology | - |
| Medical Assistant | - |
| Practical Nurse | 21 |
| Salon and Spa Management | 17 |
| Welding Technology | - |

| Short-Term Certificates | Number of Individuals Receiving a Short-Term Certificate Fall 2013-Summer 2014 |
|---|--|
| Child Development | 9 |
| Computer Information Systems | 1 |
| Criminal Justice | 9 |
| Drafting and Design Technology | 6 |
| Emergency Medical Services | 30 |
| Engineering Technician | 10 |
| Industrial Electronics Technology | 23 |
| Industrial Systems (Maintenance) Technology | 4 |
| Machine Tool Technology | 12 |
| Massage Therapy | 7 |
| Medical Assistant | 46 |
| Salon and Spa Management | - |
| Welding Technology | 15 |

3. Off-Campus Instructional Locations and Branch Campuses

List **all locations** where 50% or more credit hours toward a degree, diploma, or certificate can be obtained primarily through traditional classroom instruction. Report those locations in accord with the Commission's definitions and the directions as specified below.

Northeast Alabama has one main campus where all credit hours toward a degree and certificate can be obtained primarily through traditional classroom instruction.

The physical address of the main campus follows.

Northeast Alabama Community College
 138 Alabama Highway 35
 Rainsville, AL 35986

Off-campus instructional sites—a site located geographically apart from the main campus at which the institution offers **50 % or more** of its credit hours for a diploma, certificate, or degree. This includes high schools where courses are offered as part of dual enrollment. For each site, provide the information below. **The list should include only those sites reported and approved by SACSCOC.** Listing unapproved sites below does not constitute reporting them to SACSCOC. In such cases when an institution has initiated an off-campus instructional site as described above without prior approval by SACSCOC, a prospectus for approval should be submitted immediately to SACSCOC.

| Name of Site | Physical Address (street, city, state, country) Do not include PO Boxes. | Date Approved by SACSCOC | Date Implemented by the institution | Educational programs offered (specific degrees, certificates, diplomas) with 50% or more credits hours offered at each site | Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.) |
|-------------------------------------|--|--------------------------|-------------------------------------|--|--|
| DeKalb County Technology Center | 409 Main St. East Rainsville, AL 35986 | 06/22/07 | Fall 2007 | A.A.S., Certificate, and Short-Term Certificate—Drafting and Design Technology A.A.S., Certificate, and Short-Term Certificate—Industrial Electronics Technology A.A.S., Certificate, and Short-Term Certificate—Industrial Systems (Maintenance) Technology | Yes |
| Earnest Pruett Center of Technology | 29490 U.S. Hwy 72 Hollywood, AL 35752 | 12/11/2008 | Spring 2009 | A.A.S., Certificate, and Short-Term Certificate—Industrial Systems (Maintenance) Technology Certificate and Short-Term Certificate—Machine Tool Technology Certificate and Short-Term Certificate—Welding Technology | Yes |
| Fort Payne High School | 201 45th St NE Fort Payne, AL 35967 | 08/09/2010 | Fall 2010 | A.A. A.S. A.A.S., Certificate, and Short-Term Certificate—Drafting and Design Technology | Yes |
| NACC Salon Institute | 105 Liberty Lane Scottsboro, AL 35769 | 06/22/2007 | Spring 2008 | A.A.S., Certificate, and Short-Term Certificate | Yes |
| Scottsboro High School | 25053 John T Reid Pkwy Scottsboro, AL 35769 | 08/09/2010 | Fall 2010 | A.A. A.S. A.A.S. Certificate, and Short-Term Certificate—Medical Assistant | Yes |

Institutions with off-campus instructional sites at which the institution offers **25-49%** credit hours for a diploma, certificate, or degree—including high schools where courses are offered as dual enrollment—are required to notify SACSCOC in advance of initiating the site. For each site, provide the information below.

| Name of Site (Indicate if site is currently active or inactive. If inactive, date of last course offerings and date of projected reopening) | Physical Address (street, city, state, country) Do not include PO Boxes. | Date Notified SACSCOC by SACSCOC | Date Implemented by the institution | Educational programs offered (specific degrees, certificates, diplomas) with 25-49% credit hours offered at each site | Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.) |
|---|--|---|--|--|--|
| Fyffe High School | 153 Church St Fyffe, AL 35971 | 02/17/10 | Fall 2010 | A.A. A.S. | Yes |
| Ider High School | 1064 Crabapple Ln Ider, AL 35981 | 07/06/10 | Fall 2010 | A.A. A.S. | Yes |
| North Jackson High School | 45549 AL Hwy 277 Stevenson, AL 35772 | 09/07/2012 | Fall 2012 | A.A. A.S. | Yes |
| North Sand Mountain High School | 29333 AL Hwy 71 Higdon, AL 35979 | 07/06/10 | Fall 2010 | A.A. A.S. | Yes |
| Pisgah High School | 60 Metcalf St Pisgah, AL 35765 | 07/06/10 | Fall 2010 | A.A. A.S. | Yes |
| Plainview High School | 76 Chavies Road Rainsville, AL 35986 | 08/14/14 | Fall 2014 | AA. A.S. | Yes |
| Section High School | 141 AL Hwy 71 Section, AL 35771 | 07/06/10 | Fall 2010 | A.A. A.S. | Yes |
| Valley Head High School | 235 First Ave Valley Head, AL 35989 | 07/06/10 | Fall 2010 | A.A. A.S. | Yes |

Branch campus—an instructional site located geographically apart and independent of the main campus of the institution. A location is independent of the main campus if the location is (1) permanent in nature, (2) offers courses in educational programs leading to a degree, certificate, or other recognized educational credential, (3) has its own faculty and administrative or supervisory organization, **and** (4) has its own budgetary and hiring authority. **The list should include only those branch campuses reported and approved by SACSCOC.** Listing unapproved branch campuses below does not constitute reporting them to SACSCOC. A prospectus for an unapproved branch campuses should be submitted immediately to SACSCOC.

Northeast Alabama Community College has no branch campuses.

4. Distance and Correspondence Education

Provide an initial date of approval for your institution to offer distance education. Provide a list of credit-bearing educational programs (degrees, certificates, and diplomas) where 50% or more of the credit hours are delivered through distance education modes. For each educational program, indicate whether the program is delivered using synchronous or asynchronous technology, or both. For each educational program that uses distance education technology to deliver the program at a specific site (e.g., a synchronous program using interactive videoconferencing), indicate the program offered at each location where students receive the transmitted program. Please limit this description to one page, if possible.

Northeast Alabama Community College (NACC) was initially approved to offer distance education for 25-49% of a degree on 02/07/2003.

NACC was granted approval to offer distance education for 50% or more of a degree on 10/06/2003.

The following is a list of all credit-bearing educational programs where 50% or more of the credit hours can be obtained through distance education modes. All of these programs are delivered using asynchronous technology.

- Associate in Arts
- Associate in Science
- Associate in Applied Science
 - Business Management and Supervision
 - Child Development
 - Computer Information Systems
 - Criminal Justice
 - Drafting and Design Technology
 - Medical Assistant
 - Office Administration
- Certificates
 - Criminal Justice
 - Drafting and Design Technology
- Short-Term Certificates
 - Child Development
 - Computer Information Systems
 - Criminal Justice
 - Medical Assistant

5. Accreditation

- (1) List all agencies that currently accredit the institution and any of its programs and indicate the date of the last review by each.

| Agency | Programs Accredited | Date of Last Review |
|--|---|----------------------------|
| Southern Association of Colleges and Schools Commission on Colleges | All A.A., A.S., and A.A.S. degrees and all Certificates and Short-Term Certificates | June 2005 |
| Accreditation Commission for Education in Nursing | A.A.S., Nursing | March 2014 |
| Accreditation Commission for Education in Nursing | Certificate, Practical Nursing | March 2014 |
| Commission on Accreditation of Allied Health Education Programs/ Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions | A.A.S. Certificates, and Short-Term Certificates, Emergency Medical Technician | July 2012 |

- (2) If SACS Commission on Colleges is not your primary accreditor for access to USDOE Title IV funding, identify which accrediting agency serves that purpose.

SACSCOC is our primary accreditor.

- (3) List any USDOE recognized agency (national and programmatic) that has terminated the institution's accreditation (include the date, reason, and copy of the letter of termination) or list any agency from which the institution has voluntarily withdrawn (include copy of letter to agency from institution).

No agency has terminated NACC's accreditation, and NACC has not withdrawn from any accrediting agency.

- (4) Describe any sanctions applied or negative actions taken by any USDOE-recognized accrediting agency (national, programmatic, SACSCOC) during the two years previous to the submission of this report. Include a copy of the letter from the USDOE to the institution.

No sanctions have been applied and no negative actions have been taken by any of the accrediting bodies during the past two years.

6. Relationship to the U.S. Department of Education

Indicate any limitations, suspensions, or termination by the U.S. Department of Education in regard to student financial aid or other financial aid programs during the previous three years. Report if on reimbursement or any other exceptional status in regard to federal or state financial aid.

There have been no limitations, suspensions, or termination by the U.S. Department of Education in regard to student financial aid or other financial aid programs during the previous three years.

Federal financial assistance programs are audited in accordance with the Single Audit Act Amendments of 1996; the U.S. Office of Management and Budget Revised Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations"; and the Office of Management and Budget (OMB) Compliance Supplement. During the FY 2011-2012 audit, a reportable finding was disclosed associated with federal awards. The finding and the college's response are documented in the Auditor's Report for 2011-2012 in CS 3.10.2 and FR 4.7. The finding was corrected, and the most recent audit reported no findings.

Document History

Adopted: September 2004

Revised: March 2011

Revised: January 2014