



Northeast Alabama Community College

*Post Office Box 159
Rainsville, Alabama 35986-0159
Telephone 256-638-4418 or 256-228-6001 ext. 2207*

*REVERSE TRANSFER
TRANSCRIPT REQUEST*

Reverse Transfer is a program that allows students to complete their Associate Degree by accepting credit/courses from participating colleges or universities. The Reverse Transcript process involves transferring credits for course work completed at the participating school. By transferring credits back to Northeast, you may earn your associate's degree from NACC while still maintaining your status at your current college or university.

After we receive your transcripts, NACC will evaluate your course work to determine if you have met the necessary requirements to attain your Associate Degree.

Please complete the form below if you would like to participate in the Reverse Transfer program:

REVERSE TRANSRIPT REQUEST

*First Name Middle Initial Maiden/Former *Last Name

*Social Security Number _____ *Date of Birth _____

*Email Address _____

Mailing Address: Street or P. O. Box* _____

Mailing Address: City* _____ Mailing Address: State* _____

Phone Number _____

*Please list all two- and four-year college(s) you have attended:

Please send an official transcript to the following:
Northeast Alabama Community College
Office of Admissions
Post Office Box 159
Rainsville, AL 35986
Or Fax: 256-638-6043

PLEASE READ CAREFULLY AND SIGN.
This gives my permission for NACC to request my transcripts from the above colleges/universities and that I agree to participate in the Reverse Transfer program and grant permission to both Northeast Alabama Community College and the participating college(s) to release transcripts.

Type or print full legal name: _____

Signature: _____ Date: _____