

Transfer Checklist

- Log in to your myNACC portal; select AdvisorTrac and schedule an appointment with Holly Williams to discuss the transfer process, any deadlines for application for admission and scholarships at your transfer school and get contact information for a transfer advisor at your transfer school.
- Complete a STARS Guide-The STARS Guide legally protects your credits and ensures that classes you have taken (that are listed on your guide) transfer to your transfer school. You can obtain a STARS Guide from <http://stars.troy.edu/>
- Meet with your academic advisor here at NACC and your transfer school.
- Complete an application for admission–Check the NACC Transfer webpage <https://www.nacc.edu/about-nacc/college-offices/college-and-career-planning-center/transfer-advising> for information and dates that the application fee will be waived; also, monitor your transfer school's website for this information.
- Request your NACC transcript be sent to your transfer school.

Ordering Official Transcript

Northeast Alabama Community College has partnered with Credentials Solutions to accept online official transcript orders. Students and alumni are able to order their official transcripts for a small fee. Transcripts can be sent electronically, mailed in hard copy, or picked up from the NACC Registrar's Office.

Current Students

1. Log in to your OneACCS Account with your current NACC email and password
2. Select Student Tab
3. Select Student Records
4. Select Order Official Transcript
5. Select Begin Order and follow instructions on screen

Former Students

1. Click on NACC's Transcript Ordering Service
2. Follow instructions on screen

Here is a link to assist you <https://www.nacc.edu/about-nacc/college-offices/office-of-the-registrar> .

- Complete your Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa> . This is the first step for students in applying for most types of financial aid. Students may list up to 10 schools on the FAFSA. You will want to make sure your transfer school is listed on your FAFSA to be ready for your transfer.
- You may contact Holly Williams at 256-638-4418/228-6001 x2372; williamsh@nacc.edu or transfer@nacc.edu for assistance and to answer any questions.