



NORTHEAST ALABAMA COMMUNITY COLLEGE

Private or Community Scholarship Processing Information

To ensure efficient processing of your scholarship, we need the student to provide the Business Office with certain information. All questions below must be answered *before* your scholarship will be available for you to use. If you have multiple scholarships, please complete a form for each scholarship. Thank you for your cooperation!

Student name: _____

Student number: _____ High School Attended: _____

Name of scholarship: _____

Amount of scholarship: _____

Scholarship donor information (*please include name, address, phone number, & email*):

Will your scholarship check be mailed to the college or to you? _____

Have you been awarded an Institutional scholarship through NACC also? *Example: Academic, Achievement, Chorus, Drama, Golf etc.* **YES or NO** If yes, which one? _____

Please sign below as a statement that you understand it is your responsibility to make sure your scholarship funds are sent to the Business Office. If for any reason we do not receive payment for your scholarship, or if your scholarship does not cover all of your charges, you will have to pay any balance on your account.

Student signature

Date

If you have any questions regarding the processing of your scholarship, please contact Barbara Cook at 256-638-4418 ext. 2344 or at cookbarbara@nacc.edu

*****If your sponsor sends your entire funds up front, we will keep in your account for a max of three years. At the end of three years, any unused funds will be transferred back to the sponsor or awarded to you based on sponsor instruction. If you would like to request your unused funds be made available to another college for your furthering education, please email cookbarbara@nacc.edu with your request.**

OFFICE USE ONLY:

Vendor A#: _____

Semester Loaded: _____