

Three New Publications

From the Office of Institutional Planning & Assessment (OIPA)

Faculty and Staff Handbook, Revised Fall 2006

The Faculty & Staff Handbook provides policies, procedures, and other information about NACC. When you have a question about what to do and how to do it, start with the Handbook. Chances are you'll find the answer!

For the first time, the primary publication of the Handbook is the online version. This will allow us to add updates on an ongoing basis, not to mention a significant savings in resources. Print copies are available in all campus offices, and we will be happy to supply additional print copies to any employee—please contact Lynde Mann.

For easy access save the online Handbook to your favorites. The url is www.nacc.edu/mainsite/assessment/handbook.pdf. Or on the NACC Web site, click on Faculty & Staff—NACC Resources, then follow the Publications and Reports link.

Comments from Tonie Niblett, Chair of the Math and Science Division: "The handbook looks good. I have already used both the hard copy and the online version. I think that the online version will be most useful. . ." Thanks for the input, Tonie!

2006 Alumni Survey of 2004-2005 Graduates and Certificate Completers (formerly the Graduated Student Survey)

Discover what our former students have to say about their NACC experiences. What did they like most about NACC? Did they have any complaints? Find out how our graduates have fared at the university level and in the workforce.

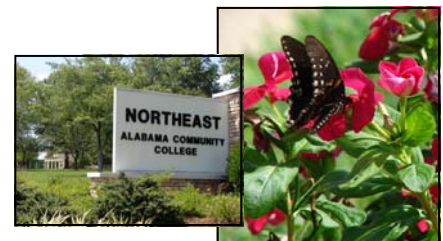
Want to know how many would recommend NACC to friends and family? It's in the Alumni Survey. Online at Faculty & Staff—NACC Resources—Publications and Reports. Check it out!

Information on Fulfillment of the Mission, October 2006

This publication provides data concerning each of the 11 goals established to accomplish the College mission. The Institutional Management and Planning (IMP) Committee uses *Information on Fulfillment of the Mission* to assess the needs of the College for planning purposes. But *Info* isn't just for the IMP Committee—every NACC employee plays a role in the accomplishment of the mission, so take a look at the data related to the goals supported by your division or support unit. Online at Faculty & Staff—NACC Resources—Publications and Reports.

Our Star Photographer

Thanks to Andrea Wheeler of the President's Office for the superb photos gracing the covers of a number of our publications. Andrea took the photos on the NACC campus.



Stay informed!

Visit the OIPA web page often for important deadlines and announcements.

*www.nacc.edu - Contacts - Office Directory
or www.nacc.edu/mainsite/assessment/ipa.htm*

Faculty and Staff Resources

Since the publication of the new NACC Web site, a number of people have asked about the location of the *Faculty & Staff Resources Page*. You can now find forms, publications, committee information, etc. through the "Faculty & Staff" link at the top of every page on the College Web site.

In addition, the Office of Institutional Planning and Assessment has its own web page complete with links to forms, publications, and reports generated by our office. Visit us at www.nacc.edu/mainsite/assessment/ipa.htm. You can also find our web page and those of other NACC offices and divisions through the "Contacts" link located on the left side of every NACC web page.

Evaluation of Academic Advising

The first student evaluation of academic advisors was conducted in late September through selected class sections. This is a new component of the revised faculty evaluation process. We are in the process of tabulating these surveys, a task impeded by a significant number of forms incorrectly completed.

Instructors, when you administer a survey, please make certain students completely shade the spaces on the form and that they don't use ✕'s or ✓'s. The scanner will not read these forms!

Professional Activities

A report of professional activities for 2005-2006 reported by personnel to the Office of Institutional Planning and Assessment is now available on our web page. This report includes Professional Development, Presentations and Publications, and Service to Community. This report is also published in *Information on Fulfillment of the Mission*, pp. 50-58.

Please remember to submit professional activity forms either as you complete the activities or at the beginning of each month.

Student Learning Outcomes

We are in Year Two of the course review schedule for general education and program outcomes. Division chairs and program supervisors coordinate each review within their division or program.

We are all inventors, each sailing out on a voyage of discovery, guided each by a private chart, of which there is no duplication. The world is all gates, all opportunities.

-Ralph Waldo Emerson

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